

CLIENT AGREEMENT FORM

Albany Video Services, LLC dba Hollywood Beginnings (hereinafter AVS) agrees with Client to provide the indicated services for the terms and conditions below.

CLIENT INFORMATION

| | | |
|----------|-----------------|------|
| Name(s): | Wedding Date: | |
| Address: | | |
| City: | State: | Zip: |
| Phone: | E-mail Address: | |

ORDER INFORMATION

| | |
|--------------------|-------|
| Package Selection: | Cost: |
| A la Carte Items: | Cost: |

Additional Terms:
(AVS use only. Please do not write in this space.)

Subtotal: \$ _____
 8% Sales Tax: \$ _____
 Total due: \$ _____
 Deposit paid at booking (25%): \$ _____
 Balance due on day before wedding/event (50%): \$ _____
 Balance due at final delivery (25%): \$ _____

DELIVERY DETAILS / CUSTOMER SATISFACTION GUARANTY

- The first draft will be delivered no later than 60 days after the event or the deadline detailed below, or Client shall receive a 5% discount off their total order.
- Subsequent drafts will be delivered no later than 14 days after requested changes have been received by AVS, or Client shall receive a 5% discount off their total order.
- "Save the Date" Movie Trailer videos will be delivered no more than 14 days after date of the shoot, or Client shall receive at 5% discount off their total order.

PRE-WEDDING SHOOT DETAILS

| | | | | |
|---|-------|-------|-----------|-----------|
| Event: "Save the Date" Trailer or "Our Story" Mini-Documentary | Date: | Time: | Location: | Delivery: |
| Event: Bridesmaids Preparation | Date: | Time: | Location: | Delivery: |
| Event: Groomsmen Preparation | Date: | Time: | Location: | Delivery: |

WEDDING AND RECEPTION DETAILS

| | | | | |
|-------------------------|-------|-------|-----------|-----------|
| Event: Ceremony | Date: | Time: | Location: | Delivery: |
| Event: Reception | Date: | Time: | Location: | Delivery: |

SONG REQUESTS

| | |
|-------------------------|---------|
| Ceremony Song Title: | Artist: |
| First Dance Song Title: | Artist: |
| Reception Song Title: | Artist: |

COMPLETE TERMS

- A non-refundable deposit of 25% of the total contract is due at the time of booking. Event dates cannot be reserved without a deposit.
- 50% of the total contract is due the day before the wedding.
- 25% of the total contract is due at the time of final delivery.
- One meal per videographer is to be provided at the wedding reception.
- AVS retains all rights to the master copy for use as samples and maintains all copyrights related to each production.
- A \$35 fee will be assessed for any returned checks.
- The Client is liable for any damages to property and/or equipment of AVS caused by Client, their guests, or other wedding vendors retained by Client.
- Travel expenses included in packages is restricted to within New York’s Greater Capital District. Additional travel and boarding expenses incurred are additions to the base package chosen above and is subject to availability.
- AVS is not responsible for cancellation due to weather, illness, or acts of God.
- This agreement may be canceled for any reason by giving AVS no less than 60 days written notice of cancellation prior to the event. If written notice is timely given, the remaining balance shall be forgiven.

Notice to AVS shall be mailed to AVS, c/o Girvin & Ferlazzo, P.C.
20 Corporate Woods Blvd, 2nd Fl
Albany, New York 12211
- In the event AVS is not paid in full on a timely basis, Client agrees to be responsible for all reasonable legal fees incurred to collect amounts owed herein and interest at the legal rate.
- Client agrees that the sole remedy for any claim against AVS, including breach of contract, may not exceed total amount paid by Client for services.
- This agreement supersedes all prior oral discussions and constitutes the entire agreement between the parties, and no terms may be modified unless agreed to by both parties in writing.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are accepted. AVS is authorized to perform services as specified above. Payment will be made as outlined above. Please make non-refundable deposit check payable to Albany Video Services, LLC.

Client

Client Signature: _____ Date: _____

Client Name (printed): _____

Albany Video Services, LLC dba Hollywood Beginnings

BY: _____ Date: _____

Donald F. Ferlazzo, Managing Member, AVS